

FRANSHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will be held at 7.00pm on Tuesday 18th May 2021, following the Annual Parish Meeting, commencing at 6.30pm in the Village Hall.

**We will adhere to Covid safe regulations,
please follow any instructions and wear a face mask.**

**Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Election of Chairman and signing of the declaration of acceptance of office.
2. Election of Vice-Chairman and signing of the declaration of acceptance of office.
3. Welcome and apologies for absence.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on Tuesday 16th March 2021.
6. To receive County/District Councillor reports.
7. Open Forum for Public Participation.
8. To receive a report in respect of the Proposed Vattenfall Wind Farms.
9. Highway Matters.
 - a) To receive updates in respect of issues previously reported:
 - Obstructing Hedge at 3 Station Road – Highways to remove.
 - Dropped manhole covers on A47 – reported to Highway England.
 - Dirty pavements along A47 – reported to Breckland.
 - Soakaways/grups along Station Road – Cllr Kiddle-Morris taking forward.
 - Abandoned vehicle on A47 – reported to Police.
 - b) To receive an update and consider any further action re the trod.
 - c) To receive an update regarding HGV use of Station Road and the request for a 'unsuitable for HGVs' sign.
 - d) To consider an update re the request for a grit bin the Station Road/Drive junction.
 - e) To consider any new highway issues.
10. Planning Issues.
 - a) New Applications.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) Decisions Due.
 - 3PL/2020/1361/F – development site, Main Road - proposed Development of 4 Bungalows with associated garages – APPROVED.

- 3PL/2021/0078/F – Agricultural Barn off Station Road - Conversion of agricultural barn to single storey four bedroom residential dwelling with associated landscaping and parking – APPROVED.
 - 3PL/2021/0268/VAR – Station Road, Little Fransham - Variation of Condition No 2 on 3PL/2020/1337/F – APPROVED.
 - 3PL/2021/0316/F – Crowe Hall, Dereham Lane - Replacement of existing nissan hut style agricultural building with modern insulated agricultural building – APPROVED.
 - 3PL/2021/0445/F – Curds Hall Barn, Spicers Corner - relocation of the pre-approved Curds Hall Barn Carpark. As part of the original planning application (3PL/2018/1297/F)
 - 3PL/2021/0457/F – land to the rear of 2 Wood Farm Cottages - erection of a rural worker's dwelling in association with the long standing agricultural (game farm) business.
 - 3PL/2021/0491/F – Alma Lodge, Dereham Lane - Conversion of agricultural storage buildings to a Commercial Gym (Personal Training Facility).
 - 3PL/2021/0498/HOU – 9 Station Drive, Great Fransham - proposed Single Storey Extension to rear of bungalow to replace existing Conservatory.
- c) To consider a request from Breckland - Invitation to book presentation: Housing for local people.
11. To receive a report from the Village Hall Committee regarding repairs & Covid-19 situation.
12. To receive a Crime & Policing report.
13. To consider any issues arising from the regular inspections of council assets.
14. To receive a report on the Local Quality Council Award Scheme.
15. Finance & Governance Matters.
- a) To receive a financial report for the years ending 31st March 2021 and 2022.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2020-21 Annual Return.
 - d) To approve the Accounting Statements in the 2020-21 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulation 2015.
 - f) To receive a report regarding the annual insurance renewal.
 - g) To consider approval of the following payments.

• Clerk Salary & Allowance – Apr/May & Allowance	£TBC
• HMRC	£17.20
• Clerk – Training – The Planning System	£7.33
• Internal Auditor	£13.00
• Norfolk PTS Annual Subscription	£42.50
• BHIB Insurance Renewal (year 3 of 3)	£351.76
16. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
17. To receive any new items for the next meeting.
18. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 20th July 2021 in the Village Hall.