

FRANSHAM PARISH COUNCIL

The Annual Meeting of the Parish Council will be held on Tuesday 17th May 2022, following the Annual Parish Meeting which commences at 6.30pm, in the Village Hall.

Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

AGENDA

1. Election of Chairman and signing of the Declaration of Acceptance of Office form.
2. Election of Vice Chairman and signing of the Declaration of Acceptance of Office form.
3. Welcome and apologies for absence
(apologies received from Cllr James).
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on Tuesday 15th March 2022.
6. To receive County/District Councillor reports.
7. Open Forum for Public Participation.
8. Highway Matters.
 - a) To receive updates in respect of issues previously reported:
 - Dropped manhole covers on A47 – reported to National Highways and no action to be taken – road inspected fortnightly and two repairs made.
 - Road Surface Dressing – loose chippings – C/Cllr reported to Highways.
 - No. 3 Station Road – Hedge root removal – works programmed by Highways.
 - FP4 – junction with Dereham Lane – broken stile – reported to Highways.
 - Street Lights – A47 – eastbound on left side – reported to National Highways.
 - Flooding on Beeston Lane – reported to Highways by resident.
 - b) To receive an update and consider any further action re the trod.
 - c) To receive an update regarding HGV use of Station Road and the request for a ‘unsuitable for HGVs’ sign.
9. Planning Issues.
 - a) New Applications.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).

- b) Decisions Due.
 - 3PL/2022/0100/F – Great Dunham Hall, Litcham Road - proposed reconstruction and extension of existing storage building.
 - 3PL/2022/0270/Var -Top Farm, Main Road – variation of of condition 2 on pp 3PL/2021/1371/D - Design changes to plots 1,2,5,6,7 and 8.

c) To consider the Breckland call for Development sites and Local Green spaces.

10. To receive a report in respect of the Vattenfall Wind Farms Community Fund and the Offshore Transmission Network.
11. To receive a report from the Village Hall Committee regarding building works.
12. To receive a Crime & Policing report.
13. To consider any issues arising from the regular inspections of council assets including an update regarding the repair of the second wooden bench and the dedication plate on the Village Sign.
14. To receive an update from the working party regarding improvements to internet connectivity in the village.
15. To receive an update regarding the setting up of a volunteer delivery system for the Village Magazine.
16. To receive an update on the Local Quality Council Award Scheme.
17. To consider the Action Plan for 2022/23.
18. To consider the appointment of a new grass contractor for 2022 and beyond.
19. Finance & Governance Matters.
 - a) To receive a financial report for the years ending 31st March 2022 and 31st March 2023.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2021-22 Annual Return.
 - d) To approve the accounting statements in the 2021-22 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To receive a report regarding the Council Insurance renewal due on 1st June 2022.
 - g) To consider approval of the following payments.

• Clerk Salary & Allowance – Apr/May (including incremental salary increase)	£TBC
• HMRC	£TBC
• Grass Contractor	£TBC
<u>2021/22</u>	
• Jubilee Plaques	£464.97
• Bench Restoration (Cllr Taylor)	£186.03
20. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)

21. To receive any new items for the next meeting.
22. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 19th July 2022 in the Village Hall.

Sheryl Irving
Clerk to the Council
franshamparishcouncil@gmail.com
Tuesday 10th May 2022