

## FRANSHAM PARISH COUNCIL

### THE NEXT MEETING OF FRANSHAM PARISH COUNCIL WILL BE HELD ON TUESDAY 19<sup>TH</sup> JANUARY 2021 AT 7.00 P.M.

*Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

Accordingly, this meeting will be held virtually via Zoom and members of the public or press are welcome to attend. The zoom link is set out below:

<https://us02web.zoom.us/j/83180424355?pwd=UHlpbXFpcnUwM3ZRZVllaWh0cjR2Zz09>

Meeting ID: 831 8042 4355 - Passcode: 254215

**The public and press will be able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.**

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#### AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 17<sup>th</sup> November 2020.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. To receive a report in respect of the Proposed Vattenfall Wind Farms.
7. Highway Matters.
  - a) To receive updates in respect of issues previously reported:
    - Obstructing Hedge at 3 Station Road – Highways to remove.
    - Dropped manhole covers on A47 – reported to Highway England.
  - b) To receive an update and consider any further action re the trod.
  - c) To receive an update regarding HGV use of Station Road and the request for a 'unsuitable for HGVs' sign.
  - d) To consider any new highway issues.
8. Planning Issues.
  - a) New Applications.
    - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) Decisions Due.
    - 3PL/2020/0604/F – Field House Farm, Station Road - change of use of land for proposed manège & associated fencing – APPROVED.
    - 3PN/2020/0048/UC – Agricultural Barn off Station Road - Prior approval for Conversion of agricultural building to dwelling House (C3) and works reasonably necessary Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class Q – REFUSED.

- 3PL/2020/1176/O – land to the rear of 2 Wood Farm Cottages, Goggles Lane - Erection of a rural worker's dwelling in association with long standing agricultural (game farm) business operating on the site and adjacent fields – APPROVED.
- 3PL/2020/1337/F – Land at Station Road – erection of a four-bedroom detached dwelling with garage – Undecided.
- 3PL/2020/1361/F – development site, Main Road - proposed Development of 4 Bungalows with associated garages – Undecided.

9. To receive a report on the Bus Shelter Project & Repair.
10. To request a volunteer to carry out inspections of council assets.
11. To consider a noise complaint.
12. To receive a report from the Village Hall Committee regarding repairs & Covid-19 situation.
13. To receive a Crime & Policing report.
14. Financial Matters.
  - a) To receive a financial report for the year ending 31st March 2021.
  - b) To review the following policy documents:
    - Financial Regulations
    - Risk Assessment & Management Policy
    - Asset Register
    - Code of Conduct
    - Publication Scheme
    - Retention & Disposal Policy
  - c) To consider approval of the following payments.
 

• Clerk Salary & Allowance – Dec/Jan	£TBC
• ICO (Data Protection Renewal)	£35.00 (direct debit)
• Bus Shelter Replacement	£7,032.00 (paid 22.12.20)
• Annual Website Renewal (refund to Clerk)	£98.86
15. Correspondence for circulation.  
*(correspondence received after the agenda has been published will be circulated at the meeting)*
  - Transport East Survey to help shape the future of transport in the East of England.
16. To note the meeting dates for 2021.
  - Tuesday 16<sup>th</sup> March
  - Tuesday 18<sup>th</sup> May (Annual Meetings)
  - Tuesday 20<sup>th</sup> July
  - Tuesday 21<sup>st</sup> September
  - Tuesday 16<sup>th</sup> November
17. To receive any new items for the next meeting.
18. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 16<sup>th</sup> March 2020.

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Sheryl Irving  
 Clerk to the Council  
[franshamparishcouncil@gmail.com](mailto:franshamparishcouncil@gmail.com)  
 Wednesday 13<sup>th</sup> January 2021