

FRANSHAM PARISH COUNCIL

ACTION PLAN FOR YEAR ENDING 31ST MARCH 2023

Fransham Parish Council sets an action plan for each year. Actions are identified from the annual budget, matters raised within parish council meetings and matters raised by members of the public. Additional actions may be identified throughout the year.

Action	Objective	Action by	Timeline
To ensure any Councillor vacancies are filled, by co-option if necessary.	To ensure the effective operation the council.	Councillors	As soon as possible
To ensure all Council members and the Clerk attend all relevant training.	To meet requirements of Council Training & Development Policy. To ensure Council works to current legislation and best practice.	Clerk/Council	As required
To continue to meet requirements of Transparency Code (publishing documents etc).	To ensure compliance with legislation and to inform the community.	Clerk	Ongoing
To review and update policies and procedures as required. To adopt new policies where appropriate. Publish documents on website.	To ensure compliance with legislation and to assist management of the council. To inform the community.	Clerk/Council	Ongoing
To review and renew insurance policy.	To ensure best value, with consideration again being given to a long term deal.	Clerk	Renewal June 2022
To continue ongoing inspection of council assets. To provide relevant training if necessary.	To meet health and safety requirements. To ensure all council assets are maintained and in good working order.	Nominated councillors	Ongoing

To continue to update the website with appropriate information, both council and parish related.	To increase community engagement.	Council/Clerk	Ongoing
To work towards achieving accreditation under the Local Councils Award Scheme.	To demonstrate to our community that we meet the standards set by the sector and to put in place conditions for continued improvement.	Council/Clerk	Ongoing
To participate in local events whenever possible.	To increase community engagement.	Council	Ongoing
To respond to queries/requests from parishioners in a timely manner, taking matters forward where possible.	To increase community engagement. To resolve matters arising in the parish.	Council/Clerk	Ongoing
To continue to push for a 'No HGVs' sign for Station Road, at the A47 end.	To resolve some of the traffic issues on Station Road caused by the high use of the road by HGVs.	Council	Ongoing
To continue to engage with the Vattenfall process in respect of Wind Farms and support the need for an Offshore Transmission Network.	To ensure the best outcome possible for the parish in respect of new Wind Farms.	Council	Ongoing
To continue to push for improvements to the Trod.	To improve the poor surface and exits, for the safety of pedestrians.	Council	Ongoing
To respond to Planning Matters, raising any relevant issues where appropriate.	To ensure appropriate planning development in the parish.	Council	Ongoing
To work towards setting up a Village Distribution network for the Church and Village magazine.	To increase community engagement and to inform the community.	Council	Ongoing