

FRANSHAM PARISH COUNCIL

The next meeting of the Parish Council will be held on Tuesday 16th January 2024 at 7.00pm, in the Village Hall.

Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 21st November 2023.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. Highway Matters.
 - a) To receive updates in respect of issues previously reported:
 - Four dropped manhole covers on A47 – reported to National Highways again.
 - Misleading signage on Love Lane – C/Cllr to investigate and this has been chased up.
 - A47 Streetlight – fitted incorrectly or insecure – reported to National Highways.
 - New Gate on Footpath 6 (Station Road) – to ensure permission has been obtained from Norfolk County Council.
 - Dirty Pavements on A47 – reported to National Highways.
 - Hedge at Bus Stop – this has been cut back.
 - Stile on FP4 – broken step reported to Highways.
 - Flooding at junction of Station Road with Beeston Lane – reported to Highways and no action to be taken but will be monitored.
 - b) To receive an update regarding repair works to the trod.
 - c) To receive an update on requests to National Highways for a pedestrian crossing and an extension of the pavement from Spicer's Corner.
 - d) To consider the installation of a litter bin in the A47 layby.
 - e) To consider locations for highway SLOW's.
7. Planning Issues.
 - a) New Applications.
 - 3PL/2023/1140/HOU – Crowe Hall, Dereham Lane - construction of a gable roofed Pool house which includes a gym and sauna incidental to the host dwelling house.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).

- b) Decisions Due.
- 3PL/2023/1007/VAR – 2 Wood Farm Cottages, Goggles Lane - variation of Conditions 5, 7, 8 and 9 on 3PL/2021/0457/F - conditions that were pre-commencement/occupation that were not discharged.
 - 3PL/2022/0957/F – land at Grovewood House, Station Road - conversion of existing barn to holiday let - Amendment: Red line amended to incorporate new access point.
 - 3PL/2023/0727/F – Canary & Linnet, Main Road - proposed change of use and conversion from a public house (Sui Generis) to a self-contained residential dwelling (C3) – REFUSED.
 - 3PL/2023/0819/F – Home Farm, Beeston Road – change of use of farm buildings to storage use (Use Class B8)
- c) To receive an update re the Breckland Local Plan and consider any action.

8. To receive an update in respect of the Vattenfall Community Fund, the Offshore Transmission Network and any other matters relating to the infrastructure at Necton.
9. To receive an update regarding the Village Sign and to consider any other issues arising from the regular inspections of council assets.
10. To consider any maintenance for the War Memorial.
11. To consider the grass cutting contract tenders for 2024.
12. To consider approval of a policy to conserve and enhance biodiversity in Fransham, in accordance with the Environment Act 2021.

13. Finance & Governance Matters.

- a) To receive a financial report for the year ending 31st March 2024.
- b) To consider approval of the following payments and note any receipts.

PAYMENTS

P19 Clerk Salary & All (Dec) (including pay award back dated to 01.04.2023)	£tbc
P19 HMRC – PAYE	£tbc
P18 Breckland 2 x Fly tipping signs	£83.00*
P22 Clerk Salary & All (Jan)	£tbc
P22 HMRC – PAYE	£tbc
P20 Website Renewal (refund to Clerk)	£106.06
P21 Bus Shelter Cleaning Contractor	£150.00

**, (SO) or (DD) indicates payment has been made.*

14. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
15. To receive any new items for the next meeting.

16. Pursuant to s 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of a complaint against a Council member.
17. To confirm the next meeting of Fransham Parish Council will be held on Tuesday 19th March 2024 at 7.00pm in the Village Hall.

Sheryl Irving
Clerk to the Council
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Wednesday 10th January 2024