

FRANSHAM PARISH COUNCIL

Minutes of a meeting of Fransham Parish Council held on Tuesday 15th November 2022, at 7.00pm in the Village Hall.

Present: Cllr Richard Watts (Chairman)
Cllr Andrew Lake
Cllr James Sheringham
Cllr Emma Spratt
Cllr Gerry Taylor

Sheryl Irving (Clerk)

1. Welcome and apologies for absence

The Chairman welcomed everyone to the meeting. Apologies received from Cllrs Robinson and James were approved. Apologies were also received from County & District Cllr Mark Kiddle-Morris.

2. To receive any declarations of interest.

Cllr Taylor declared an interest in item 7 - 3PL/2022/0957/F and will leave the room when the application is discussed.

3. To approve the minutes of the meeting held on Tuesday 27th September 2022.

Cllr Taylor requested an amendment to item 3 to show that the vacancy for a parish councillor had been widely advertised. Cllr Sheringham proposed that the minutes, with the amendment, be accepted as a true record of the meeting, this was seconded by Cllr Taylor and unanimously agreed by Council.

4. To receive County/District Councillor reports.

A report from the County Cllr is attached.

5. Open Forum for Public Participation.

There were no members of the public present.

6. Highway Matters.

a) To receive updates in respect of issues previously reported.

Council noted the following updates.

- Dropped manhole covers on A47 – reported to National Highways and no action to be taken – road inspected fortnightly but reported again and will be raised with the National Highways officer attending the January meeting.
- FP4 – junction with Dereham Lane – broken stile – reported to Highways who have written to the landowner.

- Street Lights – A47 – eastbound on left side – reported to National Highways and will be raised with the National Highways officer attending the January meeting.
- Missing signage on Bridleway 4 – reported to Highways and a new sign has been installed.
- Bus Shelter Bins overflowing – reported to Breckland who have dealt.
- Overgrown grass to front of bungalows on Station Road – this has been reported to Norfolk County Council who cut this grass four times a year, only one cut has taken place this year to date. Works confirmed.
- Pothole at junction of Dereham Lane and Station Road – reported to Highways and now repaired.
- Unsuitable for HGVs sign on Beeston Lane down – reported to Highways and issue now resolved.

b) To receive an update regarding repair works to the trod.

The County Cllr, who has funded repair works from his personal allowance, is chasing this up with Highways as the works should have been carried out during the summer.

c) To receive an update regarding the request for a pedestrian crossing for the A47.

An officer from National Highways will be attending the January meeting to discuss this matter, and any other highway issues raised by Council. Cllr Taylor requested the accident statistics for the A47 between Necton and Wendling.

7. Planning Issues.

a) New Applications.

- 3PL/2022/0957/F – land at Grovewood House, Station Road - conversion of existing barn to holiday let - AMENDMENT: Red line amended to incorporate new access point – Council raised no additional comments to this amendment and agreed a ‘no comment’ response.

b) Decisions Due.

Council noted the following applications had been approved.

- 3PL/2022/1007/F (amended) – Mill Farm, Beeston Lane - formation of new all weather horse exercise surface.
- 3PL/2022/1093/F – Curds Hall Barn, Spicers Corner - erection of single storey lean-to link extension.

Council noted the following application had been refused.

- 3PL/2022/0825/F – Proposed Barn at Station Road, Great Fransham - full planning application for reconstruction of barn following collapse during construction of approved 3PL/2021/0860/VAR to form one self-build residential dwelling - retrospective in part.

Council noted that no decisions had been made on the following applications.

- 3PL/2022/0833/F – Beeston & Fransham – New Farm, Fransham Road - construction of rural workers dwelling and double cart port.

- 3PL/2022/1009/F – Mill Farm, Beeston Lane - formation of new stock yard to Mill Farm, for the keeping of livestock.
- 3PL/2022/1110/F – Land off Station Road, Gt Fransham - erection of agricultural building for storage of agricultural services, machinery and storage (Retrospective) & Proposed hardstanding for cleaning and manoeuvring of agricultural vehicles.

8. To receive an update in respect of the Vattenfall Matters.

a) The Vattenfall Wind Farms Community Fund – to receive a report and consider any further action.

There was no further update in respect of the Community Fund.

b) To receive an update regarding the Offshore Transmission Network, including the response from George Freeman, MP, and the Department for Business, Energy & Industrial Strategy.

Council noted the responses but agreed no further action at this time.

9. To consider any issues arising from the regular inspections of council assets including an update regarding the dedication plate on the Village Sign.

Council approved a sample of the new dedication plate design. There were no other issues raised.

10. To receive an update on the Local Quality Council Award Scheme application.

Council noted that Norfolk ALC are considering the application.

11. Finance & Governance Matters.

a) To receive a financial report for the year ending 31st March 2023.

The financial report (attached) was noted.

b) To consider the grass cutting contract for 2023 and beyond.

Council agreed one further grass cut was required this year, ideally before the Carol Service on the 4th December. Options for next year will be investigated for consideration at the next meeting in January.

c) To appoint a new Internal Control Officer.

Council appointed Cllr Andrew Lake as the Internal Control Officer.

d) To consider the draft budget and set the precept for the year ending 31st March 2024.

Council carefully considered the draft budget and, with increasing costs in respect of grass cutting, staff costs etc, agreed an increase was necessary but this would be reviewed again the following year. Cllr Watts proposed a precept of £5,750 for the year ending 31st March 2024, this was seconded by Cllr Taylor and unanimously agreed by Council. This would result in an increase of less than £7.50 per year for a Band D property.

e) To consider approval of the following payments.

Cllr Taylor proposed approval of the following payments, this was seconded by Cllr Sheringham and unanimously agreed by Council.

• Clerk Salary & All (Oct)	£144.22 (SO)
• Clerk Salary & All (Nov)	£144.22 (SO)
• Clerk Pay Award Arrears (April to Dec)	£80.48
• HMRC	£17.80
• SLCC Membership (refund to Brisley)	£18.68
• Training – Cllr Robinson	£44.00

12. Correspondence for circulation.

Council noted the Norfolk Minerals & Waste Local Plan – Pre-Submission and that there were no sites near to Fransham.

13. To receive any new items for the next meeting.

There were no new items for the next meeting.

14. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 17th January 2023 in the Village Hall.

Council noted the date of the next meeting and the Chairman then closed the meeting at 7.42pm.

Signed:

Date:

FRANSHAM PARISH COUNCIL - YEAR ENDING 31ST MARCH 2023

FINANCIAL REPORT - NOVEMBER 2022

BUDGET UPDATE	Budget 2022/23	To Date	% Spend		
				Bank Balance at 01.04.2022	7,914.03
				Plus Receipts at 30.09.2022	4,706.20
				Less Expenditure at 30.09.2022	<u>2,121.37</u>
PAYMENTS*					<u>10,498.86</u>
Admin	1,243	820.20	66%		
Salary	1,441	1,091.49	76%	Balance at 30.09.2022	
Maintenance	100	-		Community Current Account	5,344.00
Grass Cutting	1,140	572.26	50%	Business Savings Account	<u>5,029.86</u>
Donations	50	387.47	775%		10,373.86
TOTAL	3,974	2,871.42		Plus any outstanding receipts	<u>125.00</u>
					<u>10,498.86</u>
RECEIPTS			Received	including:	
Admin	-	125.00		Highway Reserves	2,656.61
Precept	4,250	4,250.00	100%	GENERAL RESERVE	7,842.25
Bank Interest	-	1.92			
Recycling	20	30.58	153%		
HMRC	-	17.20			
TOTAL	4,270	4,424.70			
SURPLUS/DEFICIT	296.00	1,553.28			

*includes payments awaiting authorisation at this meeting as listed on the agenda.

Norfolk County Council
Member for Necton and Launditch
Report: November 2022

Norfolk Minerals and Waste Local Plan: The pre-submission consultation on the updated Minerals and Waste Local Plan is still open for representations on site allocations and policies.

Full details of the allocated sites and policies are contained within the publication document. The publication document, background documents and a downloadable and printable representation form are available on Norfolk County Council's website at: www.norfolk.gov.uk/nmwdf on the "Norfolk Minerals and Waste Local Plan Review" page.

Where possible the County Council would prefer representations to be made directly to <https://norfolk.oc2.uk/> however, responses by post and email will also be accepted. Any representations that you make will be published on Norfolk County Council's website.

All representations, using whatever method, must be made by 5pm on 19 December 2022. The period has been extended from the previous deadline of 11 November.

Avian Flu: The outbreak of Avian Flu is now very serious with Norfolk at the epicentre of the crisis with 80 confirmed new cases since the beginning of October. Locally there are some outbreaks centred around Whissonsett, Beeston/Longham and Stanfield/Brisley. Around each site there is a 3km Protection Zone and a 10km Surveillance Zone. I have the text (already sent to PC clerks in the affected areas) of the restrictions applicable to the zones which I can send to any interested parties if required. The Avian Flu outbreak is not restricted to domestic birds, the native wild bird population is being badly affected. Dog walkers have been asked to keep their dogs from approaching dead birds and to keep their dogs on a lead when walking on the north Norfolk beaches to prevent the spread of the disease.

Dereham Library: A reminder that Dereham library will close for one week from Monday 28th November reopening on Monday 5th December. This is to allow building work to expand the library space and to create offices on the first floor.

Parish Partnership: Another reminder, applications to the Parish Partnership Scheme will be accepted until 9th December. There is over £600k of money set aside to fund 50% of small highway improvements requested by parishes. Parishes were sent details of the scheme, listing the kind of projects that can be considered, last June. Help with the submission process can be obtained by emailing ppschemes@norfolk.gov.uk or by telephone on 01603 228905. Any successful bids will be implemented in financial year 23/24.

General:

As more information of interest becomes available during the month I will pass this on either for inclusion in your net meeting or for immediate transmission to councillors as required.

Mark Kiddle-Morris.

31st October, 2022.