

FRANSHAM PARISH COUNCIL

The next meeting of the Parish Council will be held on Tuesday 21st January 2025 at 7.00pm, in the Village Hall.

Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 19th November 2024.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. Highway Matters.
 - a) To receive updates in respect of issues previously reported.
 - A47 South Streetlight – fitted incorrectly - reported to National Highways but no action to date.
 - New Gate on Footpath 6 (Station Road) – Norfolk County Council sending an ‘unauthorised structure’ letter to landowner and the gate should be removed.
 - Flooding on Station Road – between no’s 3 and 7 – blocked drains reported to Highways and clearance works now carried out.
 - Crown Lane/Goggles Lane/Bradenham Road – potholes/degradation – repairs programmed – some repairs have been carried out and the C/Cllr was asked to chase up the remainder.
 - Pothole on Dereham Lane, nr bridge –reported to Highways.
 - Flooding on Station Road, just past church – reported to Highways.
 - Footpath behind layby on A47 – slippery with fallen leaves – reported to National Highways.
 - Flooding on Dereham Lane – reported to Highways and will be resolved.
 - b) To receive an update regarding works to the trod exit and the meeting with the Highway Engineer.
 - c) To receive an update on requests to National Highways for a pedestrian crossing and an extension of the pavement from Spicer’s Corner.
 - d) To receive an update regarding the Council Verge and PROW cutting contracts and consider taking on the responsibility locally.
 - e) To consider a regular clean of five of the ‘Fransham’ village signs.

7. Planning Matters.
- a) New Applications.
- To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
- b) Decisions Due.
- 3PL/2022/0957/F – land at Grovewood House, Station Road - conversion of existing barn to holiday let - Amendment: Red line amended to incorporate new access point – PENDING.
 - 3OB/2024/0029/DOB – Flower Meadow, Top Farm - discharge the planning obligation re clause 1.1,1.2,1.3,1.4 of the S106 agreement re 3PL/2018/0642/O to allow changes made to the layout of site due to construction and services providers constraints – REFUSED.
- c) To consider the Planning Reform White Paper.
8. To receive an update in respect of the Offshore Transmission Network and other matters relating to the infrastructure at Necton.
9. To receive an update regarding the proposed solar farms.
10. To receive an update regarding the two applications to the RWE Community Fund.
11. To receive a report and to consider any issues arising from the regular inspections of council assets.
12. To receive an update regarding the installation of defibrillators in the Village.
13. To consider any action to improve the appearance of the village, including the foreground of the Canary & Linnet.
14. To note the meeting dates for 2025.
- 18th March
 - 20th May (ACM & APM)
 - 15th July
 - 16th September
 - 18th November
15. Finance & Governance Matters.
- a) To receive a financial report for the year ending 31st March 2025.
- b) To consider approval of the following payments and note any receipts.
- PAYMENTS
- | | | |
|-----|--|-------------|
| P21 | Clerk Salary & Office All (December)
(including back-dated pay award – to 01.04.2024) | £tbc (SO) |
| P21 | HMRC – PAYE | £tbc |
| P22 | Bus Shelter Cleaning | £100.00 |
| P23 | ICO – Data Protection | £35.00 (DD) |
| P24 | Clerk Salary & Office All (January) | £tbc (SO) |
| P24 | HMRC – PAYE | £tbc |
- *, (SO) or (DD) indicates payment has been made.*

RECEIPTS

Bank Interest

£32.48

16. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
- Breckland Ward Boundary Review - Draft Recommendations.
 - Community Resilience Plan – Emergency and Civil Contingency
 - NALC – Voting Paper re a special resolution regarding conversion from a co-operative society to a company limited by guarantee and related legal services.
17. To receive any new items for the next meeting.
18. To note the next meeting of Fransham Parish Council will be held on Tuesday 18th March 2025, at 7.00pm in the Village Hall.
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Sheryl Irving
Clerk to the Council
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Tuesday 14th January 2025