

FRANSHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 18th March 2025 at 7.00pm, in the Village Hall.**

**Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence (apologies received from Cllr Watts).
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 21st January 2025.
4. To receive County/District Councillor reports.
5. Open Forum for Public Participation.
6. Highway Matters.
 - a) To receive updates in respect of issues previously reported.
 - A47 South Streetlight – fitted incorrectly - reported to National Highways but no action to date.
 - New Gate on Footpath 6 (Station Road) – Norfolk County Council sending an ‘unauthorised structure’ letter to landowner and the gate should be removed.
 - Crown Lane/Goggles Lane/Bradenham Road – potholes/degradation – repairs programmed – some repairs have been carried out and the C/Cllr has met with Highways Engineer and an inspection will be carried out.
 - Footpath behind layby on A47 – slippery with fallen leaves – reported to National Highways.
 - Flooding on Dereham Lane – reported to Highways and will be resolved.
 - Pothole on Dereham Lane, nr bridge – reported to Highways.
 - b) To receive an update regarding works to the trod exit.
 - c) To receive an update on requests to National Highways for a pedestrian crossing and an extension of the pavement from Spicer’s Corner.
 - d) To receive an update regarding the Council Verge cutting contracts and consider taking on the responsibility locally.
7. Planning Matters.
 - a) New Applications.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)

b) Decisions Due.

- 3PL/2022/0957/F – land at Grovewood House, Station Road - conversion of existing barn to holiday let - Amendment: Red line amended to incorporate new access point – DECISION PENDING.

8. To receive an update regarding the proposed solar farms – High Grove and The Drovers.
9. To receive an update regarding the two applications to the RWE Community Fund.
10. To receive a report and to consider any issues arising from the regular inspections of council assets.
11. To receive an update regarding installing defibrillators in the Village.
12. To consider any action to improve the appearance of the village, including the foreground of the Canary & Linnet.
13. To receive a report regarding Community Resilience – Emergency and Civil Contingencies.
14. Finance & Governance Matters.
 - a) To receive a financial report for the year ending 31st March 2025.
 - b) To consider the 2024/25 Annual Report and the Action Plan for 2025/26.
 - c) To review the following policy documents:
 - Financial Regulations
 - Asset Register
 - Risk Management & Assessment Policy
 - Equality Policy
 - Donation & Grant Policy
 - Complaints Procedure
 - Community Engagement Policy
 - Health & Safety Policy
 - d) To consider any requests for charitable donations.
 - e) To consider approval of the following payments and note any receipts.

PAYMENTS

P25	Clerk Salary & Office All (February)	£tbc (SO)
P25	HMRC – PAYE	£tbc
P26	Website (refund to Clerk)	£142.06
P27	Donation tbc (see 14d above)	£50.00
P28	Clerk – Expenses	£14.90
P29	Bus Shelter & Sign Cleaning	£150.00
P30	Clerk Salary & Office All (March)	£tbc (SO)
P30	HMRC – PAYE	£tbc

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

Bank Interest	£30.83
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15. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
 - Roadside Nature Reserve – RNR 246 Lyons Green
 - The 10th Great British Spring Clean
 16. To receive any new items for the next meeting.
 17. To note the Annual Meeting of Fransham Parish Council will be held on Tuesday 20th May 2025, following the Annual Parish Meeting which will commence at 6.30pm in the Village Hall.
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Sheryl Irving
Clerk to the Council
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Tuesday 11th March 2025