

FRANSHAM PARISH COUNCIL

**The next meeting of the Parish Council will be held on
Tuesday 16th September 2025 at 7.00pm, in the Village Hall.**

**Fransham Parish Council welcomes the public and press to its meetings.
You may address the Council during the public participation session
but standing orders do not allow participation in the debates.**

AGENDA

1. Welcome and apologies for absence.
2. To receive any declarations of interest.
3. To approve the minutes of the meeting held on Tuesday 15th July 2025.
4. To note the two council vacancies and consider the co-option of new members.
5. To receive County/District Councillor reports.
6. Open Forum for Public Participation.
7. Highway Matters.
 - a) To receive updates in respect of issues previously reported.
 - New Gate on Footpath 6 (Station Road) – letter sent to landowner by Highways.
 - Flooding on Dereham Lane – reported to Highways and now resolved.
 - Station Road pothole – reported to Highways and will be repaired.
 - Loose drain covers on A47 – reported to National Highways.
 - b) To receive an update on requests to National Highways for a pedestrian crossing and an extension of the pavement from Spicer's Corner.
 - c) To receive an update to the application for funding under the Parish Partnership Scheme for an extension to the trod.
8. Planning Matters.
 - a) New Applications.
 - To consider any other applications received after the publication of the agenda (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - b) Decisions Due.
 - PL/2025/0508/FMIN – Barn off Station Road, Great Fransham - Proposal: Resurrection of a previously existing brick & tile single storey calf house – REFUSED.
 - PL/2025/0998/FMAJ – land at Dykewood Farm, Beeston - proposed construction of ground mounted solar panel arrays and associated infrastructure.
 - PL/2025/1085/HOU & 1093/LB – Mill Farm, Beeston Lane - regularisation of small single storey extension, oak framed pergola to southern elevation.
 - c) To receive an update regarding the Local Plan.

9. To receive an update regarding the proposed local solar farms and any update from the George Freeman, MP, solar farm group.
10. To receive a report and to consider any issues arising from the regular inspections of council assets.
11. To consider the installation of a second defibrillator in the Village and to nominate an officer to carry out regular checks to the unit at the Village Hall.
12. To receive an update regarding improvements to the appearance of the village.

13. Finance & Governance Matters.

- a) To receive a financial report for the year ending 31st March 2026.
- b) To appoint an internal auditor for the year ending 31st March 2026.
- c) To note the transition to a .gov email address.
- d) To consider approval of the following policy documents:
 - Training & Development Policy
 - Grievance Policy
 - Disciplinary Policy
 - Lone Working Policy
 - Staff Appraisal Policy
- e) To consider approval of the following payments and note any receipts.

PAYMENTS

P8	Bus Shelter Clean	£100.00*
P10	Dog Bin	£204.00

*, (SO) or (DD) indicates payment has been made.

RECEIPTS

R2	Breckland – Recycling	£10.82
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14. Correspondence for circulation.
(correspondence received after the agenda has been published will be circulated at the meeting)
15. To receive any new items for the next meeting.
16. To note the next meeting of Fransham Parish Council will be held on Tuesday 18th November 2025, at 7.00pm in the Village Hall.

Sheryl Irving
Clerk to the Council
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Tuesday 9th September 2025