

## FRANSHAM PARISH COUNCIL

Minutes of the meeting of Fransham Parish Council held at 7.00pm on Tuesday 20<sup>th</sup> November 2018 in the Village Hall.

Present: Cllr Russell James (Chair)  
Cllr Andrew Lake (Vice-Chair)  
Cllr Emma Spratt  
Cllr Gerry Taylor  
Cllr Brian Drewitt  
Cllr James Sheringham

County Cllr Mark Kiddle-Morris  
Five members of the public  
Sheryl Irving (Clerk)

### **1. Welcome and apologies for absence.**

The Chairman welcomed everyone to the meeting. Apologies were received from D/Cllr Elizabeth Gould.

### **2. To receive any declarations of interest.**

Cllr Sheringham declared an interest in item 9a) Curds Hall Barn.

### **3. To approve the minutes of the meeting held on Tuesday 18<sup>th</sup> September and 15<sup>th</sup> October 2018.**

Cllr Lake proposed that the minutes be accepted as true records of the meetings, this was seconded by Cllr Spratt and agreed by Council. The Chairman duly signed the minutes.

### **4. County/District Councillor reports.**

C/Cllr Kiddle-Morris gave the following update:

- The budget consultation is on-going and the precept will increase by 2.99%, three is the maximum permitted by Government. There will be no increase in respect of Adult Social Care. The consultation is online until 23<sup>rd</sup> December 2018 if anyone wishes to submit comments.
- The Boreas consultation is ongoing and there is little new or different to the recent Vanguard application. The public meetings regarding Vanguard are due to take place in 2019.
- There has been no update in respect of the Police & Crime Commissioners bid to take over the Fire Service.
- The County Council is expected to receive approx. £13M from the Government for road repairs, which will probably be used for resurfacing works.

The Chairman thanked the Cllr for his input.

## **5. Open Forum for Public Participation.**

The following points were raised:

- The applicant spoke with regards to the Curds Hall planning application, detailing the application and the possible benefits to the local community.
- A request was made for a dog bin in Crown Lane – a Councillor will research a possible site.
- A complaint was made regarding the waste thrown from and speeding by a local company's vehicles – the Council will write to the company concerned.
- A complaint was made regarding the rubbish left in the lay by near to the village sign – this will be reported to Breckland.
- The dangers of walking in Crown Lane were highlighted – a pedestrian sign is to be installed by Highways.
- A request for a 30mph speed limit in Crown Lane was made – C/Cllr Kiddle-Morris has requested this be part of the housing development application currently under consideration
- Silver paint is on the village sign – a Councillor will inspect.

The Chairman thanked the members of the public for their input.

## **6. To discuss any matters from the September minutes (not on the agenda).**

Battle's Over – Cllr Drewitt reported that he had attended the event and read out the names of the fallen from both Little and Great Fransham. The Chairman thanked Cllr Drewitt for representing the Council at the event.

## **7. To receive an update in respect of the Breckland Local Plan.**

C/Cllr Kiddle-Morris reported that he understood the plan had been further delayed.

## **8. To receive a report in respect of the Proposed Vattenfall Boreas & Vanguard Offshore Wind Farm.**

This had been dealt with at item 4.

## **9. Planning Issues.**

### **a) New Applications:**

- 3PL/2018/1297/F -Curds Hall Barn, Moor Lane - to convert the Large Barn into a Wedding venue and the Surrounding cart shed barns into accommodation associated with the barn. To hold weddings once a weekend on either a Friday or Saturday.

Due to his declared interest, Cllr Sheringham left the room whilst this application was discussed.

Cllr Taylor proposed that the application be approved with the request that highlighted noise recommendations contained in the associated report be mandatory, this was agreed by Council.

### **b) Decisions Due:**

- 3PL/2018/0996/O - Land off Crown Lane (Adjacent No. 6 Council Houses) - residential development including the erection of 5 detached dwellings, garages and new access onto Crown Lane with formation of agricultural access onto Crown Lane – decision awaited – noted.

- 3PL/2018/1019/CU - Plot off Station Road, Great Fransham - change of use of Barn/Store to one contemporary residential dwelling – permission granted – noted.

**c) To discuss any other planning issues.**

It was noted that a discharge of conditions application was currently going through the planning process. Cllr Lake declared an interest but informed the Council that it related to two outstanding matters to be agreed (3PL/2018/0209/DOC). The two matters were the material construction of the roadway and an archaeology report. Cllr Drewitt also declared an interest.

**10. Highway Matters.**

**a) To receive an update on the trod at Station Road.**

It was noted that prior to a meeting taking place with the Highways Engineer, contractors had attended and redressed, trimmed and tidied the trod. A letter will be sent to Highways requesting they maintain the trod in this improved condition in the future.

**b) To receive updates in respect of issues previously reported:**

- Station Road Hedge – being progressed.
- Bridleway gate at Great Fransham – being progressed.

It was noted that a new Highways Engineer was now in post and was currently getting up to speed.

- Pavements, Lime Tree Crescent – repairs to the drain had been carried out.

**c) To consider any new highway issues.**

It was noted that Cllr Taylor will research locations for a dog bin in Crown Lane.

**11. To receive a report on the Bus Shelter Project.**

It was noted that despite payment being made to Highways England in October, Kier had only very recently started work on the project. Cllr Lake expected to receive a progress report in early December.

At this point in the meeting C/Cllr Kiddle-Morris left the meeting.

**12. To report any progress regarding the parish councillor vacancies.**

No volunteers had come forward and an article is to be placed in Church & Village once again.

**13. To receive a Crime & Policing report.**

The Chairman detailed the five local crime reports recorded in the July to September period.

**14. To receive an update in respect of the Village Hall.**

A meeting of the committee was due to take place on the 21<sup>st</sup> November 2018. A survey had been carried out and a forecast of £20,000 is required for repairs to the building.

The building should be suitable for the elections in May, which is an important funding source. Unfortunately, as the Hall belongs to the Church, most funding sources/grants etc are not available.

## **15. To consider the grass cutting contract for 2019.**

Cllr Lake proposed the following:

That the current contractor be employed for 2019 on the following terms:

- To cut Little and Great Fransham Churchyards eight times each a year.
- Cutting to commence in March 2019 – with four weekly intervals between cuts (weather permitting).
- Three cuts carried over from 2018 to be used when directed (possibly special church services etc).
- To notify the Clerk when cuts have been carried out.
- Total annual cost: £825.00.

This was seconded by Cllr Sheringham and agreed by Council.

(NB: it was learnt following the meeting that the quote was for seven cuts per year, accordingly, the season will commence in April).

## **16. To consider approval of the Clerk's attendance at an Election Training Course - £3.10**

Cllr Sheringham proposed approval of the Clerk's attendance, this was seconded by Cllr Spratt and agreed by Council.

## **17. Financial Matters.**

### **a) To receive a financial report for the year ending 31<sup>st</sup> March 2019.**

Cllr Drewitt proposed approval of the report, this was seconded by Cllr Lake and agreed by Council.

### **b) To approve cheques for payment.**

Cllr Lake proposed approval of the following payments, this was seconded by Cllr Taylor and agreed by Council.

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|---|----------|
| • Clerk – Salary/Allowance – Oct/Nov 18   | £183.64  |
| • HMRC  | £17.80   |
| • Grass Contractor  | £236.00. |
| • Brisley Parish Council (CilCA/SLCC Membership)                                | £65.64   |
| • Sheryl Irving (CilCA Reference Books)   | £15.54   |
| • Norfolk PTS (Election Course)   | £28.00   |
| • Insurance cover amendment<br>(to be commenced once bus shelters are in place) | £110.11  |

### **c) To consider the draft budget for the year ending 31<sup>st</sup> March 2020.**

Cllr Taylor proposed that, due to the withdrawal of the Breckland grant, the precept be increased to £3,600, this was seconded by Cllr Lake and agreed by Council.

Cllr Taylor proposed that the budget, as amended, be accepted, this was seconded by Cllr Spratt and agreed by Council.

## **18. Correspondence for circulation.**

- Norfolk County Council Budget Consultation 2019/20 – noted.
- Citizens Advice Bureau – Thank you letter – noted.
- Norfolk Constabulary newsletters (Oct & Nov) – noted.

**19. To receive any items for the next meeting.**

There were no new items received.

**20. To confirm the date of the next meeting of Fransham Parish Council which will be held on Tuesday 15<sup>th</sup> January 2019 in the Village Hall at 7.00pm.**

The date was noted. Cllr Drewitt tendered his apologies.

The meeting closed at 8.25pm.

Signed:

Date:

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