

## FRANSHAM PARISH COUNCIL

Minutes of a meeting of Fransham Parish Council held at 7.00pm on Tuesday 20<sup>th</sup> July 2021, in the Village Hall.

**Present:** Cllr Richard Watts (Chair)  
Cllr Andrew Lake  
Cllr Gerry Taylor  
Cllr Brian Drewitt  
Cllr James Sheringham

County & District Cllr Mark Kiddle-Morris  
One member of the public  
Sheryl Irving (Clerk)

### **1. Welcome and apologies for absence.**

The Chairman welcomed everyone to the meeting. Apologies received from Cllr Russell James and Cllr Emma Spratt were approved.

### **2. To receive any declarations of interest.**

There were no declarations received.

### **3. To approve the minutes of the annual meeting held on Tuesday 18<sup>th</sup> May 2021.**

Cllr Drewitt proposed that the minutes be accepted as a true record of the meeting, this was seconded by Cllr Taylor and agreed by Council. The Chairman duly signed the minutes.

### **4. To receive County/District Councillor reports.**

C & D/Cllr Kiddle-Morris said that, in respect of County matters, the One Million Trees scheme is open for applications and details are on the NCC website. If there is a scheme the Council is considering, he may be able to assist with additional funding as his personal budget can now include environmental projects as well as highway matters.

NCC are considering the budget for next year and consultation is now ongoing.

The Parish Partnership Scheme, which provides 50/50 funding for minor highway improvements is open and the closing date for applications is the 12<sup>th</sup> December.

In respect of District matters, a Green Grant Scheme is now open for environmental projects.

The Eco-Tech Centre at Swaffham has been sold to a company who will be using it as their Global HQ and it will bring some employment to the area.

### **5. Open Forum for Public Participation.**

There were no issues raised by members of the public.

## **6. To receive a report in respect of the Proposed Vattenfall Wind Farms.**

Council noted that a letter had been sent on behalf of the group of parish councils, including Fransham, who supported the promotion of a rapid evolution of an Offshore Transmission Network. The letter contended that the Phase 2 consultation process conducted by Equinor was considered to be inadequate within the meaning of the relevant legislation. This was with reference to the Sheringham Shoal Extension Project and the Dudgeon Extension Project. A response had been received which set out their justification and rejected the points in the letter.

## **7. Highway Matters.**

### **a) To receive updates in respect of issues previously reported.**

Council noted the following updates:

- Obstructing Hedge at 3 Station Road – reported to Highways and works now programmed.
- Dropped manhole covers on A47 – reported to Highway England – no action to date.
- Soakaways/grups along Station Road – Cllr Kiddle-Morris is taking this forward and will attend a site inspection with the Highways Engineer in the near future.
- Degrading pothole repairs on Station Road – reported to Highways, no update as yet.
- Missed pothole repairs on Dereham Lane – reported to Highways, no update as yet.
- Damaged verge at 5 – 7 Station Road – reported to Highways and no action to be taken. It was agreed to remove this from the agenda as the grass has now grown over the damage.
- Blocked Drain/flooding – Love Lane/Crown Lane – reported to Highways and works now programmed.
- Potholes – Crown Lane & Bradenham Lane – reported to Highways and works now programmed.
- Overgrown verges – Crown Lane – reported to Highways and works carried out.

There had been a large number of complaints about the grass cutting this year, particularly it not being cut at junctions and places with low visibility such as the narrow roads. It also appeared that the contractors did not have the correct machinery for the job. Cllr Kiddle-Morris will continue to raise this with Highways but he has been assured the verges will be re-cut.

### **b) To receive an update and consider any further action re the trod.**

It was noted that the trod was being cut well by the parish council grass contractors. C/Cllr Kiddle-Morris will attend a site inspection with the Highways Engineer in the near future to consider the surface and the deep hole at one end of the trod, where pedestrians have to step back onto the road.

### **c) To receive an update regarding HGV use of Station Road and the request for a 'unsuitable for HGVs' sign.**

C/Cllr Kiddle-Morris reported that this was an item waiting for a decision at the next meeting of Highways England and Norfolk County Council, with the aim of installing two signs on the A47.

### **d) To consider an update re the request for a grit bin the Station Road/Drive junction.**

Highways had refused permission to site a grit bin at this location as the criteria had not been met. C/Cllr Kiddle-Morris will contact the relevant Highways member to request a review of the decision.

### **e) To consider any applications under the NCC Parish Partnership Scheme.**

C/Cllr Kiddle-Morris had outlined the scheme at item 4; no suggestions were raised by Council.

### **f) To consider any new highway issues.**

There were no new highway issues raised.

## **8. Planning Issues.**

### **a) New Applications.**

Council considered the following two applications together and Cllr Sheringham proposed a 'no comment' response to both, this was seconded by Cllr Taylor and agreed by Council.

- 3PL/2021/1003/HOU – Hyde Hall, Main Road, Great Fransham - single-storey kitchen/family room extension to the rear of the existing dwelling with various internal alterations.
- 3PL/2021/1004/LB - Hyde Hall, Main Road, Great Fransham - single-storey kitchen/family room extension to the rear of the existing dwelling with various internal alterations.

Council considered the following application and Cllr Lake proposed a 'no comment' response, this was seconded by Cllr Drewitt and agreed by Council.

- 3PL/2021/0996/F – Top Farm, Main Road, Little Fransham - conversion of agricultural building to a single dwelling, erection of cartlodge with room above, and change of use of agricultural land to domestic curtilage.

Cllr Drewitt raised his dissatisfaction with the retrospective planning process when there had been a breach of planning regulations, with seemingly no consequences for the breach. It was noted that any such breaches would have to go through the normal planning process, with the appropriate fees being paid.

### **b) Decisions Due.**

Council noted the following decisions:

- 3PL/2021/0445/F – Curds Hall Barn, Spicers Corner - relocation of the pre-approved Curds Hall Barn Carpark. As part of the original planning application (3PL/2018/1297/F) – APPROVED.
- 3PL/2021/0457/F – land to the rear of 2 Wood Farm Cottages - erection of a rural worker's dwelling in association with the long standing agricultural (game farm) business – APPROVED.
- 3PL/2021/0491/F – Alma Lodge, Dereham Lane - Conversion of agricultural storage buildings to a Commercial Gym (Personal Training Facility) – APPROVED.
- 3PL/2021/0594/HOU – 11 Station Road - removal of existing Conservatory and replacing with single storey extension (Retrospective) – APPROVED.
- 3PL/2021/0839/HOU – Peridaal, Beeston Lane, Great Fransham - proposed Sun Room to Rear and Porch / Canopy to Front of Property – APPROVED.

Council noted that a decision continues to be awaited in respect of the following application.

- 3PL/2021/0860/VAR – Agricultural Barn off Station Road, Great Fransham - variation of Condition No2 on 3PL/2021/0078/F- Revised scheme with regard to floor plans, elevations and materials.

## **9. To receive a report from the Village Hall Committee regarding repairs & Covid-19 situation.**

Cllr Taylor reported that three quotes had been obtained for the damp works and the one with a long guarantee for the works had been accepted, with works commencing this year.

**10. To receive a Crime & Policing report.**

Council noted there had been one report of 'other' crime in Little Fransham. There was no indication as to what 'other' could be.

**11. To consider any issues arising from the regular inspections of council assets including the possible replacement of the two wooden benches.**

The Chairman had carried out an inspection recently and will be looking at replacement locks/catches for the notice boards as there continues to be an issue.

Cllr Lake volunteered to look at repair options for the two benches and Council will reconsider at the next meeting.

**12. To receive an update on the Local Quality Council Award Scheme.**

Council noted that progress was being made prior to submitting an application and policy documents were likely to be ready for approval at the next meeting.

**13. To consider any parish council commemoration to mark the Queens Platinum Jubilee in 2022.**

A commemorative tree was suggested although it was noted that it was challenging to identify a suitable location. Council will further consider this matter at the next meeting.

**14. Finance & Governance Matters.**

**a) To receive a financial report for the year ending 31st March 2022.**

Council noted the financial report (attached).

**b) To consider approval of the following payments.**

Cllr Taylor proposed approval of the following payment, this was seconded by Cllr Drewitt and agreed by Council.

- Clerk Salary & Allowance – June/July & Allowance & HMRC Refund      £234.00

**15. Correspondence for circulation.**

There was no correspondence for consideration.

**16. To receive any new items for the next meeting.**

There were no new items received for the next meeting.

**17. To confirm the next meeting of Fransham Parish Council will be held at 7.00pm on Tuesday 21<sup>st</sup> September 2021 in the Village Hall.**

Council noted the date of the next meeting and the meeting closed at 7.50pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

FRANSHAM PARISH COUNCIL - YEAR ENDING 31ST MARCH 2022						
FINANCIAL REPORT - July 2021						
<b>BUDGET UPDATE</b>	<b>Budget</b>	<b>To</b>	<b>%</b>		<b>Bank Balance at 01.04.2021</b>	<b>5,729.78</b>
	<b>2021/22</b>	<b>Date</b>	<b>Spend</b>		Plus Receipts at 30.06.2021	3,556.29
					Less Expenditure at 30.06.2021	<u>1,253.59</u>
<b>PAYMENTS*</b>						<b>8,032.48</b>
Admin	1,168.00	454.59	39%			
Salary	1,280.00	421.00	33%		<b>Balance at 30.06.2021</b>	
Maintenance	150.00	-			Community Current Account	8,039.54
Grass Cutting	1,120.00	510.00	46%		Business Savings Account	<u>27.94</u>
Donations	50.00	-	0%			8,067.48
<b>TOTAL</b>	<b>3,768.00</b>	<b>1,385.59</b>			Less any outstanding payments	<u>35.00</u>
						<b>8,032.48</b>
<b>RECEIPTS</b>			<b>Received</b>		including:	
Precept	4,250.00	2,125.00	50%		Highway Reserves	2,656.61
Bank Interest	-	-			<b>GENERAL RESERVE</b>	<b>5,375.87</b>
Recycling	75.00	19.62	26%			
HMRC	-	23.20				
<b>TOTAL</b>	<b>4,325.00</b>	<b>2,167.82</b>				
<b>SURPLUS/DEFICIT</b>	<b>557.00</b>	<b>782.23</b>				

\*includes payments awaiting authorisation at this meeting.